

CCS PTO Board Meeting, attendance taken, shown on attendance sheet. This meeting was rescheduled from the previously scheduled November 11 meeting due to board member schedule conflicts.

Reviewed prior months minutes, approved motion by Tracey Starr; seconded by Sarah Rupe  
Reviewed Treasurer's report, approved motion by Sarah Rupe; seconded by Rick Starr

PARAGON: currently received about \$4,700 profit; still waiting on \$630 to be collected plus profit from online sales. The Jump house party for those who sold enough will be held Wednesday, December 4 from 9:00am-noon.

VENDOR FAIR: was held November 9. We had 9 vendors sign up, but only 8 able to attend. It went fair but did not have lots of traffic. Suggestion for future vendor fairs is to hold them separate from another event (i.e. NOT during a basketball tournament), and possibly have an outdoor vendor market outside and provide food sales as well.

#### SANTA'S COTTAGE:

- Set up is December 10
- runs December 11-13
- Sarah Rupe motioned that if it appears more items need to be purchased during the week of Santa's Cottage, Shawnda Cushman will run the details thru Lindsey Huge to be approved by the board. Liz Jack seconded.

SPIRIT WEAR NON-PROFIT sales before Christmas: Liz Jack is getting information from Winning Edge, information to be finalized soon to start sales and run thru early December so that items can arrive by Christmas. Orders can be placed online or thru paper/check orders.

CORONATION: permission slips will go out the first week of December.

The next Meeting is scheduled for: Monday, December 16 at 7:00pm in the library.

Motion to adjourn by Sarah Rupe; seconded by Liz Jack.